



CITIZENS' FINANCIAL ADVISORY COMMITTEE

For the School District of Manatee County

Committee Notes / Minutes

Meeting Date	February 3, 2021
Meeting Time	2:00 p.m.
Meeting Location	TEAMS Tele-Conference Meeting
Committee Chairman	Brady Chapman
Committee Note Taker	Amanda Means
Attendance	<p>Committee Members:</p> <p>David Ballard Pat Barber Brady Chapman Garin Hoover John Horne Deanna Howell Cindy Spray Sandra Holley Susan Harrigan</p> <p>Board Members:</p> <p>Mary Foreman Charlie Kennedy</p> <p>Staff:</p> <p>Cynthia Saunders, Superintendent Doug Wagner, Deputy Superintendent of Business Services and Operations Cathy Miley, Senior Financial Analyst Tammy Taylor, Director of Finance Amanda Means, Agency Clerk</p> <p>Community Members:</p> <p>Norm Nelson</p>
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> Chair Chapman called the meeting to order at 2:01 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> Chair Chapman announced the meeting was being audio recorded. <p>Approval of the Minutes</p> <ul style="list-style-type: none"> Chair Chapman asked for approval of the minutes from the December 2, 2020 Meeting. <p>Motion: The motion to approve the minutes from the December 2, 2020 Meeting was made by Mr. Horne and seconded by Mr. Ballard.</p> <p>Vote: The motion passed 8-0. Mr. Hoover was not in attendance when the vote was taken.</p>
Public Comment	Notes: There were no requests for public comment.
Old Business	<p>Resignations and new member</p> <p>Notes: Chair Chapman announced the resignation of Dr. Napoleon Mills and welcomed Ms. Sandra Holley as a new Committee Member. Mr. Hoover inquired about the reasoning for the resignation. Chair Chapman read the resignation letter.</p> <p>Chair Chapman invited Ms. Holley to introduce herself. Ms. Holley provided an overview of her background and work experiences.</p> <p>The Committee welcomed Ms. Holley.</p>

	<p>Requests for documentation Notes: Chair Chapman introduced this item noting he had spoken with Mr. Wagner regarding the Committee request for data regarding the positive effects of the millage at the December 2, 2020 Meeting. Chair Chapman introduced the agenda attachment that Mr. Wagner had shared with him that is in use in the Sarasota County School District, noting that the Sarasota Financial Advisory Committee had been using this format over the years to show the School Board their findings.</p> <p>Mr. Wagner provided an overview of the document noting that if the Committee liked the format, he would use this as his template to provide the data requested. Members of the Committee provided feedback.</p> <p>Ms. Barber suggested that the income and deployment subcommittee meet with Mr. Wagner to create a draft of a simple spreadsheet for income and deployment data. Chair Chapman stated that they could review dates later.</p> <p>Chair Chapman clarified that he was not suggesting that Manatee use the money the same way Sarasota has, but that he likes the format of the reporting.</p> <p>Discussion of request from Mary Foreman regarding language in proposal Notes: Mrs. Foreman spoke regarding her request for feedback from the Committee Members regarding the Millage Referendum language that was discussed during the Board Workshop on January 29, 2021. She stated that she shared the information with Mr. Stephen Dye, School Board Attorney, and the Board Members.</p> <p>Chair Chapman asked when the language proposal would become official. Mrs. Foreman stated that at a future Workshop the language will be discussed, and she has asked for the Board to discuss the use of the funds. She requested that the Committee continue to share their input and watch the discussion.</p> <p>Mr. Hoover inquired of Mrs. Foreman what she meant by her use of the word "need" during that Workshop. Mrs. Foreman stated that she did not have a direct answer and that she expected the Administration to present that information. She noted one example of a "need" would be fair teacher compensation. Mr. Hoover asked her to include management as part of the "need" discussion. Mrs. Foreman stated that the Committee should be able to provide this information to the Board as part of their report by presenting the exit interview data that they gather.</p>
<p>New Business</p>	<p>Income and Deployment Notes: Chair Chapman noted Mr. Ballard was not on the line and moved to the next agenda item.</p> <p>Data and Analytics Notes: Mr. Horne spoke regarding the Data & Analytics Subcommittee and noted they would like to have Ms. Holley join. Mr. Horne stated that he would communicate with the Agency Clerk to schedule a subcommittee meeting with Mr. Stanell and Mr. Barger. Chair Chapman requested to have a full subcommittee meeting following the meeting to be scheduled.</p> <p>Ms. Barber shared that Ms. Saunders shared the timeline for the millage items noting that a Workshop would be held on March 26, 2021 to discuss the millage and the vote is to take place in April. Chair Chapman stated that members could provide their feedback on the ballot language to Mrs. Foreman.</p>

	<p>Chair Chapman stated that he would contact the Agency Clerk to schedule subcommittee meetings since all members were not present to discuss dates.</p> <p>Chair Chapman invited members to raise other New Business items for discussion.</p> <p>Ms. Barber stated that she requested the Agency Clerk to send the Board-approved Charter to the Committee. She also noted that an updated version had been drafted by the Committee but was not Board-approved. She also requested a presentation from Mr. Dye regarding Sunshine Laws. Chair Chapman agreed that it would be a good idea to have a presentation from Mr. Dye regarding Sunshine Laws.</p> <p>Chair Chapman discussed compiling a welcome packet for new Committee Members and stated that he would contact the Agency Clerk. Ms. Spray requested that the packet be emailed with a welcome email.</p>
Administrative Matters	<p>Date of Next Committee Meeting – April 7, 2021 Notes: Chair Chapman noted that the next meeting would most likely be held at Wakeland Support Center in the Cafeteria.</p> <p>Agenda Items for Next Committee Meeting Notes: There were no requests. Chair Chapman discussed possible dates for subcommittee meetings. The Committee decided to hold a subcommittee meeting February 24, 2021 at 2:00 PM.</p> <p>The Committee held discussion regarding the duties of the Committee.</p>
Comments from Committee Members, Board Members, and Staff	<p>Notes: Ms. Spray noted that the measured results will be difficult this year and noted there will be ways going forward to better measure the results.</p> <p>Mr. Hoover noted that the Board has indicated that the referendum would be placed on the ballot in November of 2021.</p> <p>Superintendent Cynthia Saunders noted that the District will provide data showing the results of the millage and stated that there is state data. She spoke regarding showing measures, benchmark District data, and clearly showing the effectiveness of the monies received. Chair Chapman thanked Superintendent Saunders for providing that information.</p>
Adjournment	<p>Motion: Motion to adjourn was made by Ms. Barber and seconded by Ms. Spray. Vote: The motion passed 9-0.</p> <p>Notes: Chair Chapman adjourned the meeting at 3:00 PM.</p>
Dates to Remember	<p>a) Board Workshops February 10, 2021 at 9:00 AM February 26, 2021 at 9:00 AM</p> <p>b) Board Meetings February 9, 2021 at 5:45 February 23, 2021 at 5:45 PM</p>

Chairman, Committee

Note Taker, Committee